

MEMORANDUM

No: 2504/EID/X/2020

Jakarta, 21 Oktober 2020

Jakarta, 21st October 2020

Perihal: Pemberitahuan Libur Maulid Nabi Muhammad SAW

Subject: Notification of Maulid Nabi Muhammad SAW Holiday

Kepada:

1. Karyawan PT. Enagic Indonesia
2. Mitra Usaha PT. Enagic Indonesia

To:

1. Employees of PT. Enagic Indonesia
2. Business Partner of PT. Enagic Indonesia

Dengan hormat,

Greetings,

Berdasarkan Perubahan Ketiga Atas Keputusan Bersama Menteri Agama, Menteri Ketenagakerjaan, dan Menteri Pendayagunaan Aparatur Negara dan Reformasi Birokrasi Nomor 728 Tahun 2019, Nomor 213 Tahun 2019, Nomor 01 Tahun 2019 Tentang Hari Libur Nasional dan Cuti Bersama Tahun 2020 yang ditetapkan di Jakarta pada 20 Mei 2020; serta berdasarkan kebijakan Management PT Enagic Indonesia, maka kami informasikan kantor PT Enagic Indonesia (Jakarta dan Surabaya) akan tutup pada hari dan tanggal berikut:

Referring to the Third Amendment Joint Decree of the Minister of Religion, Minister of Manpower, and Minister of Administrative Reform and Bureaucratic Reform of Republic Indonesia Number 728 Year 2019, Number 213 Year 2019, Number 01 Year 2019 regarding National Public Holiday and Collective Leave 2020 declared in Jakarta 20 May 2020, and referring to PT Enagic Indonesia's Management Policy; please be informed that PT Enagic Indonesia (Jakarta and Surabaya) will be closed on the following day and date:

- Rabu, 28 Oktober 2020: Cuti Bersama Maulid Nabi Muhammad SAW
- Kamis, 29 Oktober 2020: Libur Nasional Maulid Nabi Muhammad SAW
- Jumat, 30 Oktober 2020: Cuti Bersama Maulid Nabi Muhammad SAW
- Wednesday, 28 October 2020: Collective Leave Maulid Nabi Muhammad SAW
- Thursday, 29 October 2020: National Holiday Maulid Nabi Muhammad SAW
- Friday, 30 October 2020: Collective Leave Maulid Nabi Muhammad SAW

Kantor kami akan beroperasi kembali pada hari Senin tanggal 2 November 2020.

Our office will resume usual business hours on Monday, 2 November 2020.

Demikian informasi ini disampaikan. Terima kasih atas perhatian dan kerjasamanya.

Thus, we convey this notice. Thank you for your attention and cooperation.

PT ENAGIC INDONESIA



Widia Hartono INDONESIA

Branch Manager