

Jakarta, 30 November 2018/*Jakarta, 30th November 2018*

Perihal : Pemberitahuan Hari Libur Natal 2018 & Tahun Baru 2019
Subject : *Notification of Christmas' 2018 & New Year's 2019 Holiday*

Kepada/To:

1. Distributor PT Enagic Indonesia/Distributor PT Enagic Indonesia
2. Karyawan PT Enagic Indonesia/Employee PT Enagic Indonesia

Dengan hormat,
Greetings,

Berdasarkan Keputusan Bersama Menteri Agama, Menteri Ketenagakerjaan, dan Menteri Pendayagunaan Aparatur Negara dan Reformasi Birokrasi Republik Indonesia Nomor 223 Tahun 2018, Nomor 46 Tahun 2018, Nomor 13 Tahun 2018 tentang Hari Libur Nasional dan Cuti Bersama 2018 serta berdasarkan Kebijakan Management PT Enagic Indonesia; maka kami informasikan pada hari dan tanggal berikut, kantor PT Enagic Indonesia (Jakarta dan Surabaya) tutup:

Referring to Joint Decree of the Minister of Religion, Minister of Manpower and Minister of Administrative Reform and Bureaucratic Reform of Republic Indonesia Number 223 Year 2018, Number 46 Year 2018, Number 13 Year 2018 regarding National Public Holiday and Collective Leave 2018 and referring to PT Enagic Indonesia's Management Policy; please be informed that PT Enagic Indonesia (Jakarta and Surabaya Office) will be closed on the following day and date:

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| • Senin, 24 Desember 2018
<i>Monday, 24th December 2018</i> | : Cuti Bersama Hari Raya Natal
<i>: Collective Leave due to Christmas</i> |
| • Selasa, 25 Desember 2018
<i>Tuesday, 25th December 2018</i> | : Libur Nasional Hari Raya Natal
<i>: National Public Holiday due to Christmas</i> |
| • Senin, 31 Desember 2018
<i>Monday, 31st December 2018</i> | : Libur
<i>: Holiday/Day-off due to Year-End</i> |
| • Selasa, 1 Januari 2019
<i>Tuesday, 1st January 2019</i> | : Libur Nasional Tahun Baru 2019
<i>: National Public Holiday due to New Year 2019</i> |





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Kantor kami akan buka kembali pada hari Rabu, 2 Januari 2019.

Our offices will operate on normal schedule on Wednesday, 2nd January 2019.

Demikian surat pemberitahuan ini kami sampaikan. Terima kasih atas perhatian dan kerjasamanya.

Thus, we convey this notice. Thank you for your attention and cooperation.

PT ENAGIC INDONESIA



PT. ENAGIC INDONESIA
Yoshihiro Nakao
Direktur/Director